

What is LockDown Browser

Respondus LockDown Browser™ is a customized browser that increases the security of test delivery in Blackboard. When students use LockDown Browser to access an exam, they are unable to print, copy, go to another URL, or access other applications. Once an assessment is started, students are locked into it until it is submitted for grading.

For a complete list of features, visit the Respondus web site at www.respondus.com. It is also recommended that you view the demonstration movie at <http://www.respondus.com/products/demos-ldb.shtml>.

Note: Respondus LockDown Browser is only intended for use by students while taking assessments that have been prepared for use with LockDown Browser.

What Students Need to Use LockDown Browser

To require that students use LockDown Browser to access an assessment within a Course/Organization, two things must first occur:

- The student's computer must have LockDown Browser installed.
- The instructor must apply LockDown Browser Settings to the assessment.

Enabling LockDown Browser in Courses/Organization

LockDown Browser will appear under the Course/Organization Tools section of the Control Panel. If it does not appear in your list of tools, follow the steps below to make it available:

1. Login to your Course/Organization and select the Control Panel
2. Click on **Customization** and select **Tool Availability**
3. Click the checkbox beside LockDown Browser

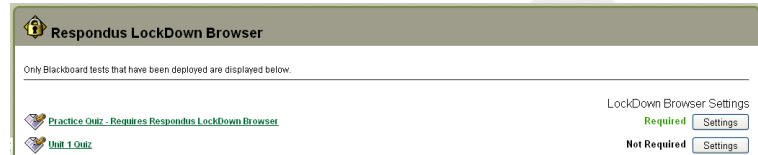
4. Click Submit

Applying LockDown Browser to an Assessment/Test

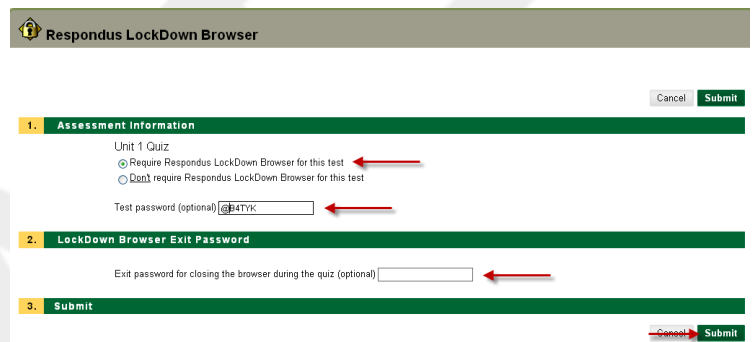
To apply LockDown Browser to assessments/test created in your Course/Organization follow the steps below:

- Login to your Course/Organization
- Locate the Course/Organization tools section of the Control panel
- Click on the LockDown Browser link

- A list of Blackboard tests that have been created in your course will appear



- Click on **Settings**
- Select Require LockDown Browser for this test
- Type a password
- Type an exit password (optional)
- Click Submit



Creating a New Assessment/Test Using Respondus

The link to download Respondus is located at courses.gmu.edu in the Announcement section.

To create a new assessment with Respondus LockDown Browser follow the steps below:

- Start Respondus and then open or create the assessment file
- Select the **Settings** menu in Respondus
- Select the **Availability** tab
- Select the checkbox "Require LockDown Browser for this exam."

Note: It is recommended that you uncheck the box that says "At the end of the exam title, display the text "Requires LockDown Browser." You can later modify the test options on Blackboard to put this text in the assessment description.

- Select the **Preview & Publish** menu and then select the **Publish to Blackboard** tab
- On the second page of the Publish Wizard, select **Apply Settings to Exam**
- Complete the Publish Wizard